Housing Assignments

Housing Assignments- Assignments are made according to the date the Housing Contract and application fee are received. The Office of Residence Life will do everything possible to assign students to their choices indicated on their contract. The Office of Residence Life reserves the right to reassign students when deemed appropriate and necessary. By federal law and University of Nebraska policy, room assignments cannot be made on the basis of race, color, religion, disability, national or ethnic origin or sexual orientation.

No-Shows- Any student not occupying his/her room by 5:00 pm on the first day of classes shall be considered a no-show and will have his/her contract cancelled at that time unless he/she has contacted the Office of Residence Life notifying them of the delay of arrival (written notice submitted and accepted by the Office of Residence Life). No-shows who remain enrolled as students at NCTA are required to be in compliance with the on-campus residence requirement.

Room Change-Students may request to change rooms after the second week of classes at the beginning of the fall and spring semesters. Students requesting a move need permission from the Residence Life Manager. By federal law and University of Nebraska policy, room assignments cannot be made on the basis of race, color, religion, disability, national or ethnic origin or sexual orientation.

Single Rooms- Single rooms are provided to students on a first come, first serve basis beginning with returning students. The Office of Residence Life also grants singles on availability of rooms for the academic year.

Room Consolidation- In an effort to ensure fairness and consistency with all students through the school year, as students leave school, change rooms, etc., vacancies are created and individuals are left without roommates. When single occupancy occurs through no one's fault, and creates a situation where some students are given single rooms. Those students may not want or do not wish to pay for single rooms. Room consolidation terms have been developed to give students several choices.

The consolidation, as further described here, begins the third week of classes and continues for four weeks each semester. If the student is left without a roommate, and is not paying for a private room, he/ she will be notified of their options. It is important for the student to follow the directions of that notification. Please note that a private room is not guaranteed if a roommate moves out. It is the responsibility of the resident to notify the Senior Resident Assistant of their

intentions. Failure to do so will result in being assigned the single room fee. If you have any further questions please do not hesitate to contact the Residence Life Manager at 308-367-5247.

Temporary Rooms- In an effort to accommodate our students, it may be necessary to assign students to “temporary rooms”. As soon as a space becomes available, students are assigned to a regular double room. The temporary spaces may not be equipped with all the furnishings of a regular room. If you are going to be assigned to a temporary assignment, you will be notified prior to your arrival on campus. The Office of Residence Life reserves the right:

- To “triple” students in large rooms not designated or furnished for permanent triple occupancy.
- Assign students to converted lounges.

The Office of Residence Life will require the student designated as the temporary assignee to move as soon as a space becomes available.