

## ACCREDITATION STEERING COMMITTEE MEETING

January 15, 2015

5:00 PM – Ag Hall Conference Room

### MEMBERS:

Dottie Evans (Facilitator)	Becky Currie (Absent)
Glenn Jackson	Jo Bek
Ricky Barnes	Brad Ramsdale
Paul Clark	Jan Price (Recorder)
Tina Smith (Absent)	Jennifer McConville
Scott Mickelsen (Absent)	Eric Reed (Absent)

The Accreditation Steering Committee Meeting was called to order at 5:00 pm with the above referenced individuals in attendance.

### WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

### APPROVE MINUTES FROM DECEMBER 11, 2014

- ◆ No additions or corrections to the minutes. Motion to approve by Jo Bek, second by Brad Ramsdale.

### REVIEW OF TIMELINE

- January 14, 2015      Master to do list updated
- January 21, 2015      Criterion 1 checkpoint with Steering Committee
- January 28, 2015      Criterion 2 checkpoint with Steering Committee
- February 4, 2015      Criterion 4 checkpoint with Steering Committee
- February 11, 2015      Criterion 5, checkpoint with Steering Committee
- February 18, 2015      Federal Compliance checkpoint with Steering Committee
- February 25, 2015      Incorporate feedback from Steering Committee
- March 1, 2015      Initial Dean's review of Criteria complete

### MASTER TO DO LIST

- ◆ There are some questions about how to link the evidence to the writing, which will then be put on the assurance system. Dr. Jackson will look into it and report back to the committee.
- ◆ The updated, 12/3/14, Master To Do List was reviewed to determine the status of each area. The Federal Compliance section will be completed by Scott.
- ◆ The Assumed Practices Checklist was reviewed. Jennifer McConville addressed Part A. Integrity: Ethical and Responsible Conduct. Much of that section has been at least 25% completed, with some areas 50% to 100% complete.

- ◆ Brad Ramsdale addressed Part B. Teaching and Learning: Quality, Resources and Support. Much of the section is 100% complete.
- ◆ Jo Bek addressed Part C. Teaching and Learning: Evaluation and Improvement. Much of the evidence location has been identified.
- ◆ Dr. Barnes addressed Part D. Resources, Planning and Institutional Effectiveness. Dr. Barnes and Jan Gilbert have arranged a weekly meeting to work on exact information that is needed for the accreditation.
- ◆ During the next meeting, we will continue reviewing the Master To Do List. We will start with the Assurance Section Checklist.

### **CRITERION ONE. MISSION**

- ◆ Criterion One was handed out. Everyone is asked to review by the next meeting, January 22, 2015.

### **NEXT MEETING:**

- ◆ Thursday, January 22, 2015, 5:00 pm, Ag Hall Conference Room