

# ACCREDITATION STEERING COMMITTEE MEETING

July 23, 2015

11:00 am – LTC Conference Room 108

## MEMBERS:

Dottie Evans (Facilitator)  
Glenn Jackson  
Ricky Barnes (Absent)  
Paul Clark (Absent)  
Tina Smith (Absent)  
Scott Mickelsen

Becky Currie (Absent)  
Jo Bek (Absent)  
Brad Ramsdale  
Jan Price (Recorder)  
Jennifer McConville  
Eric Reed (Absent)

The Accreditation Steering Committee Meeting was called to order at 11:00 am with the above referenced individuals in attendance.

## WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

## MINUTES FROM PREVIOUS MEETINGS

- ◆ Motion to approve the minutes from the June 18, 2015, meeting by Brad Ramsdale, second by Jennifer McConville.
- ◆ Motion to approve the minutes from the July 16, 2015, meeting by Jan Price, second by Dottie Evans.

## CRITERION STATUS

- ◆ Revisions and updates are going well. Please continue to submit changes to Dottie. Dr. Rosati is pleased with the progress and continues to review any additional information or changes with Dottie.
- ◆ Dottie is working on linking documents at this point.
- ◆ Dottie's goal is to have all the final updates by August 7. She will review everything with Dr. Rosati and make changes as needed. The information will be shared campus wide to give everyone an opportunity to review and prepare comments, questions, etc. at the August 17, In-service.

## FEDERAL COMPLIANCE

- ◆ Scott has nearly all the information and will be working with Brad and Eric to complete the writing.

## MASTER TO-DO LIST UPDATE

- ◆ Compare the assurance checklist against the writing. These items must be addressed in the arguments.

## **IN-SERVICE AUGUST 17, 2015**

- ◆ The time allotted to discuss the accreditation information will be about 50 minutes.
- ◆ Think about how to best structure that time frame for the final review. Some suggestions were made and we will discuss more at the next meeting.

## **HANDBOOKS**

- ◆ The handbooks can be accessed by clicking on the HR Icon under Faculty/Staff Resources on the NCTA website.

## **NEXT MEETING**

- ◆ Thursday, July 30, 2015, at 11:00 am, Ag Hall Conference Room.

## **MEETING ADJOURNED**

- ◆ Motion by Glenn Jackson to adjourn, second by Brad Ramsdale.