

# ACCREDITATION STEERING COMMITTEE MEETING

July 30, 2015

11:00 am – Ag Hall Conference Room

## MEMBERS:

Dottie Evans (Facilitator)  
Glenn Jackson  
Ricky Barnes (Absent)  
Paul Clark (Absent)  
Tina Smith (Absent)  
Scott Mickelsen (Absent)

Becky Currie (Absent)  
Jo Bek (Absent)  
Brad Ramsdale  
Jan Price (Absent)  
Jennifer McConville  
Eric Reed

The Accreditation Steering Committee Meeting was called to order at 11:15 am with the above referenced individuals in attendance.

## WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

## MINUTES FROM PREVIOUS MEETINGS

- ◆ It was decided to save approval of the minutes of the July 23<sup>rd</sup> meeting until more of those who attended were present.

## CRITERION STATUS

- ◆ Dottie reminded everyone of the August 7<sup>th</sup> deadline for the completion of final updates on each criterion.
- ◆ Dottie asked the group to assure that assurance concerns from the last accreditation visit were carefully and fully address in this latest report.
- ◆ Dottie asked that more detail be added to the summaries of each criterion. We need to “tell the reader what we told them”. Pick out specific highlights from the sub components that reinforce why we are qualified for reaffirmation of accreditation.

## EVIDENCE STILL NEEDED

- ◆ Dottie gave everyone a handout that lists the evidence still to be collected related to the written argument.
- ◆ The team is asked to carefully review the list from their criterion area and send the additional evidence to her or upload it to the X drive by August 7 where possible.

## MASTER TO-DO LIST UPDATE

- ◆ Please turn in a hard copy of your updates to Dottie

## **IN-SERVICE AUGUST 17, 2015**

- ◆ Further discussion was held about the format.
- ◆ Writers will facilitate the conversation
  - Begin with a 30 second summary of the criterion
  - What actions, processes, initiatives it is measuring
- ◆ Glenn suggested that we acknowledge that we have incorporated their thought from the June meeting and want to be certain that we have accurately and effectively address those thoughts.
- ◆ Following are the questions we seek to answer
  - Is the writing accurate?
  - Are the other evidence documents that better “prove” what we have written?
  - What else should we address in the argument?

## **NEXT MEETING**

- ◆ Thursday, August 6, 2015, at 11:00 am, Ag Hall Conference Room.

## **MEETING ADJOURNED**

- ◆ Motion by Glenn Jackson to adjourn, second by Eric Reed.