

DEAN'S COUNCIL MEETING

May 9, 2014

3:00 P.M. – Dean's Office

MEMEBERS:

Ron Rosati	Scott Mickelsen (Absent)	Jan Gilbert
Eric Reed	Brad Ramsdale (Absent)	Doug Smith
Barb Berg (Absent)	Jennifer McConville (Absent)	Paul Clark
Randi Houghtelling (Recorder)	Dottie Evans	

The NCTA Dean's Council Meeting was called to order at 3:00 P.M. with the above referenced individuals in attendance.

WELCOME

- ✓ Dr. Rosati welcomed everyone to the meeting.

APPROVE DEAN'S COUNCIL MINUTES OF LAST MEETING

- ✓ Dean's Council Minutes from 5/2/14 were sent out for review prior to this meeting and there were no corrections.
- ✓ Dr. Rosati approved the minutes as the currently stand.

SUMMER PROGRAMS: CAMPS, COURSES, AND WORKSHOPS

- ✓ There are three camps currently for this summer.
- ✓ For future reference, we need to begin a discussion about the estimated cost per camper.

EVALUATION TIMELINE

- ✓ The revised timeline adds two weeks more for the supervisors.
- ✓ The proposed timeline was approved and Jan will have Linda post it on the website.
- ✓ Next year we need to do better at getting them submitted on time.
- ✓ It was suggested that we update the staff form.
 - No action was taken.

FEEDBACK ON EMPLOYEE EVALUATION PROCESS AND POTENTIAL CHANGES FOR NEXT YEAR

- ✓ The results for the Spring semester should have been given out already, but the Division Chairs have not received the result back yet.

END OF THE YEAR BBQ

- ✓ Dr. Rosati encourage everyone to come and announced that we will be eating hamburger from one of the cows that was raised right here on campus.

DEVELOPE A LIST OF ACCOMPLISHMENTS FOR THIS ACADEMIC YEAR

- ✓ It was suggested that the Division Chairs send the list to Administrative Assistant throughout the year. That way nothing is left out or forgotten.

STANDARD ACADEMIC PROCEDURES

- ✓ Item 3.g. raises some concerns,
 - Would that be inviting any type of leave acceptable?
 - Needs to be dealt with on case by case basis.
 - Faculty need to make sure that their classes are being cover if they are absent.
- ✓ Dr. Rosati will be taking 3.g. out.
- ✓ Another change that was discussed was greater than 72 hours contact hours.
- ✓ The changes that were discussed were approved.

DISCUSS APPENDIX 1- STRATEGIC PLAN

- ✓ No comments or concerns at this time and we will have more discussion at the next meeting.

SLO'S- SPRING SEMESTER

- ✓ We need to implement a deadline.
- ✓ Randi will contact with those who are missing from the meeting and ask that they get them turned in by next Friday.

NCTA FEES

- ✓ Course fees have been approved for Brad and Barbs divisions.
 - Please see the letter from James Milliken (4/30/14).

CHANCELLOR PERLMAN- BUDGET REDUCTION DECISIONS

- ✓ In a recent email from Chancellor Pearlman:
 - There are going to be around \$4.5 million dollars in budget cuts at UNL.
 - They will be implementing the reductions effective of that email.
 - Services that might have been free at one time will now be charge, so they will need to watch for changes like that.

- ✓ Things look good for our current budget year.
 - Dr. Rosati, Scott, Jan and Paul will be going to budget meeting next week to get the budget outcome for next year.
- ✓ Paul made the comment that travel, paper, copies, etc. has gone up compared to a year ago.
- ✓ We will need to look at being more cost effective.

COMMENCEMENT

- ✓ Seating on the stage should be changed around. It seemed awkward.
- ✓ Scott would like to be shaking hands, instead of handing out diplomas.
- ✓ There needs to be better music coordinating between Matt and Ron.
- ✓ It would be better if there were two microphones on stage, instead of one.
- ✓ It was warm on stage, but it seemed that the audience looked comfortable.
- ✓ We had a lot more people than expected, but parking and seating was handled promptly.
 - We will need to start considering an over flow area with live feed at another location, due to the increase enrollment.

ADDITIONAL COMMENT

- ✓ Eric stated that adjuncts are losing full access of myRed every year.
 - Dottie was able to contact someone at UNL that helped her keep her email and accounts every year.
- ✓ There was discussion on hiring work study students for more of teaching assistant position.
 - Possibly allowing the BAS students be a teaching assistant.

MEETING ADJOURNED AT 4:00 P.M.