

## **DEAN'S COUNCIL MEETING**

April 4, 2014

4:00 P.M. – Dean's Office

### **MEMEBERS:**

Ron Rosati (Absent)

Eric Reed

Barb Berg (Absent)

Diana Klein (Recorder)

Scott Mickelsen

Brad Ramsdale

Paul Clark

Jennifer McConville (Absent)

Jan Gilbert

Doug Smith

Dottie Evans

The NCTA Dean's Council Meeting was called to order at 4:05 P.M. with the above referenced individuals in attendance.

### **WELCOME**

Dr. Mickelsen welcomed everyone to the meeting.

### **DEAN'S COUNCIL MINUTES APPROVAL**

- ✓ Dean's Council Minutes from 3/21/14 were reviewed.
- ✓ Doug Smith made a motion to approve the minutes and Paul Clark seconded the motion

### **ACCREDITATION UPDATE**

- ✓ Dottie Evans gave the group an Accreditation Update
- ✓ Dr. Rosati, Dr. Mickelsen, and Dottie Evans will be attending the Higher Learning Commission Annual Conference in Chicago, IL April 10<sup>th</sup> – 14<sup>th</sup>
- ✓ While at the conference they will be participating in the Standard Pathways Training
- ✓ They will be meeting with their liaison, and hope to pin down the dates for our Accreditation Visit
  - Will push for Spring of 2016 but could be Fall of 2015
- ✓ Will be networking with other institutions at Conference to find their best practices
- ✓ April 17<sup>th</sup> the Accreditation Steering Committee will have their first meeting

### **AUTOMATED TIMECARDS**

- ✓ Jan reported that preliminary information came to us from Lincoln indication that the Automated Timecard System be fast tracked.
- ✓ Looking at July 1<sup>st</sup> to start the Automated Time Cards
- ✓ Jan will report further on the process when she has additional information
- ✓ It will be very important going forward that the leave absence matches the timecard

### **SCANTRON SURVEY AND COURSE EVALUATION SOFTWARE**

- ✓ Dr. Rosati and Dr. Mickelsen did a demo with a representative from Scantron last week
- ✓ Software would provide us the ability to do almost any kind of survey we wanted
- ✓ There is an option to buy an upgrade for the system that would allow us to run tests through it as well
- ✓ Dr. Rosati and Dr. Mickelsen are still in discussions with Scantron regarding the Software and will report back when they know more

### **MID-PLAINS HORTICULTURE AND SPANISH**

- ✓ Mid-Plains does have several Spanish classes they would let our students enroll in
  - They could take the classes face to face or online
- ✓ Dr. Rosati has visited with Mid-Plains about the possibility of “trading seats” with them with our Horticulture Classes and their Spanish classes
- ✓ They are still in discussions at this time about how to proceed

### **SATELLITE DISH PAINTING**

- ✓ The old satellite dish outside of the Vet Tech Teaching Clinic is obsolete
- ✓ Barb Berg submitted a request to get the students involved and paint a mural on the satellite dish that would be related to Vet Tech
- ✓ Dean’s Council agreed to allow the painting of the mural, but would like to view and approve the image that will be painted
  - When they have the image, Jan will bring it to Dean’s Council for approval

## **BUDGET COMMITTEE UPDATE**

- ✓ Paul came the group an update on the Budget Committee
- ✓ They had their first meeting on Tuesday, April 1<sup>st</sup>
- ✓ Dr. Rosati spoke at the meeting and outlined the goals of the committee
- ✓ Initial task is to collect Historical Data
- ✓ Going forward Budget Committee will meet on Thursday's at noon so they don't interfere with Academic Council

## **UNION PACIFIC DISCUSSION**

- ✓ Dave Ulferts who works for the UNL Extension in Lincoln set-up a meeting for himself, Dr. Rosati, and Dr. Mickelsen to meet with Union Pacific in Omaha
  - Dave Ulferts primary role at UNL is to find businesses to align with the University of Nebraska system for educational purposes
- ✓ On March 26<sup>th</sup> they went to Omaha and met with Union Pacific
- ✓ Had good discussions but is most likely not a very good fit for NCTA
- ✓ After students graduated from NCTA they would have to gain 5-6 years of experience before they could work for UP
- ✓ Working with Union Pacific is still on the radar but not a priority
- ✓ Dr. Rosati and Dr. Mickelsen are planning on visiting North Platte and touring the rail yard at some point

## **OMAHA HOME FOR BOYS**

- ✓ On March 28<sup>th</sup> Dr. Rosati and Glenn Jackson met with Omaha Home for Boys and signed the MOA
- ✓ 1 year agreement for classes beginning in Fall of 2014 and Spring of 2015
- ✓ Fall classes being taught – Organic & Alternative Agriculture & Livestock Selection
- ✓ Spring classes being taught – Plant Propagation & a Judging Class

## **MID-PLAINS COMMUNITY COLLEGE & CAL SIEGFRIED PROJECT**

- ✓ Cal Siegfried owns Willow Creek Meats in McCook
- ✓ We are looking into the possibilities of a program, collaborating with them, in Meat Science, Meat Processing, and from Processing to Consumer
- ✓ Several people from NCTA attended a meeting in McCook on March 27<sup>th</sup>, and toured several facilities, and look at the Old Elk's Lodge in McCook as a possibly facility to use
  - Currently looking into the details of what it would cost to bring it up to code
- ✓ Looking at Mid-Plains to help with the Culinary Arts program

- ✓ Another meeting is set-up in McCook on April 8<sup>th</sup>
  - Doug Smith will be attending and will discuss the possibilities with them further

### **CENTRAL COMMUNITY COLLEGE PROJECT**

- ✓ Central Community College is discontinuing their Horticulture Program
- ✓ We had a visit set up to meet with the current Horticulture Students but Central Community College cancelled the meeting
  - We are hoping to be invited back in the future, but not sure how likely that will be

### **REINKE**

- ✓ Scott reported that MOU, to partner with Reinke on a new pivot, is written up
- ✓ They put an indemnity clause in it, so the MOU is currently in Lincoln being reviewed
- ✓ When the MOU is approved and signed Reinke will order us a brand new state of the art pivot
- ✓ Scott traveled to Deshler a few weeks ago to meet with Reinke and their territory managers and reported that Reinke is interested in doing International Training for Irrigation Technicians
  - They would like to use NCTA as the host campus for the training
  - International students would come here for 1 year and take 8 credits for a Certificate Program
  - Reinke has mentioned they would like to start my targeting students from Nigeria, China, and Russia
  - Many discussions still need to take place and Scott will continue to report back as he knows more

### **INTERNATIONAL POSSIBILITES**

- ✓ Doug inquired about where we were at the in the process for International possibilities
- ✓ Scott reported the SEVIS Application is complete, and that we are working on pulling the together the final paperwork we need to submit it
- ✓ Once they have the application they will review and set up an on-site visit

### **COMMUNITY GARDEN**

- ✓ Jan reported Kenny's tractor has been moved from the southwest corner of the garden
- ✓ We still have some plots available to purchase
- ✓ Brad mentioned that as part of the grant we need to have some 4-H'ers sign up for the garden
  - He suggested we could make it a mentoring process

### **AG MECHANICS SERVICE POLICY**

- ✓ Scott reported the Ag Mechanics Service Policy is signed and approved
- ✓ The policy is set-up for repair and service of ag-related equipment for students and community members
- ✓ Dusty Zitek will be there to supervise the projects as the purpose of the policy is student education
- ✓ Cost = Parts + 10% of Professional Labor Rates

Meeting adjourned at 4:45 P.M.

Next meeting – April 18<sup>th</sup>, 2014 at 4:00 P.M.