

Housing Contract

The NCTA housing contract is located in the housing portal at MyNCTA.

Contract Period- This contract is for the entire academic year (fall and spring semesters) or that portion which remains when a student contracts to enter the residence halls after the fall opening date. The student's right to occupy the space begins no earlier than 10:00 am on the designated date of opening and will terminate at 10:00 am on the day following Spring Commencement. Rooms may be occupied only by the students to whom they are assigned.

Termination of Contact- Upon notice to the student, the Office of Residence Life may terminate the Housing Contract for any breach of contract by the student. The student will vacate the room in the specified time and pay all associated charges and/or damages. Any student whose contract has been terminated for policy violations may be held responsible for full payment of contract. If the resident is found to be responsible for any of the following, contracts may be terminated:

- Is no longer enrolled as a full-time student;
- Fails to claim the room space assigned before 5:00 pm on the first day of classes each semester;
- Fails to attend class for an extended period of time without consent of an authorized agent of NCTA;
- The behavior of the student is deemed not acceptable in accordance with NCTA policies and group living community standards;
- Fails to maintain the room space assigned in a reasonable state of sanitation and neatness;
- Willfully violates any NCTA policy or procedure;
- Willfully fails to admit an officer/agent of NCTA for reasonable inspection or fails to comply with directions issued by the agent/officer of NCTA;
- Has displayed behaviors that are harmful, threatening and/or endangering to his/her own life and/or the welfare of others;
- Is involved in tampering with fire protection systems;
- Possess a firearm or any other weapon on NCTA property;
- Is involved in assault or bodily harm to another;
- Is involved in the use, manufacture, possession, and/or sale of drugs on NCTA property;
- Is involved in theft or possession of stolen property.

Canceling your Housing Contract Before and After Hall Opening

Before Hall Opening

You must contact Residence Life directly to cancel your contract. Mail or email your cancellation notice to:

NCTA Residence Life, 404 E. 7th St Curtis, NE 69025; E-mail: nctahousing@unl.edu

When contacting us, please be sure to indicate a subject and include your name and NU ID number. NCTA Residence Life responds to all e-mails. If you do not receive a response, the e-mail has not been received. This notice must be postmarked or received by July 15,. You will receive a confirmation that we have received your cancellation.

You are held responsible for room and board charges until your cancellation notification is acknowledged by the NCTA Residence Life office.

After Hall Opening

Anyone wishing to cancel a contract after the official hall opening, must contact the Residence Life Office. Students who are required to abide by the on-campus residence requirement should contact Residence Life at least three weeks prior to their requested check-out date to obtain the application materials and complete the on-campus residency requirement.

No cancellation will be considered without the proper residence hall check-out form completed and signed by the student.

A student who cancels the academic year contract for spring, must vacate his/her room prior to the last day of the finals week of fall semester. After hall opening, room and board daily charges through the last day of official occupancy will be charged in addition to the cancellation amount.

The Housing Reservation and Damage Deposit will not be refunded to students who do not fulfill their Housing Contract.

Canceling your Housing Contract before the end of the academic year will result in forfeiting the \$250 Housing Deposit and students can be charged the \$500 Cancellation Fee (see Housing Contract).