

NCTA Fall and Spring Break Dorm Policy

Purpose

The purpose of the NCTA fall and spring break dorm policy is to outline the availability of dorm housing during fall and spring break.

Students may be eligible to stay in the dorm room during fall or spring break if they:

- Are employed on campus during fall/spring break,
- Are required to be on campus during break for a NCTA class or campus activity,
- Completing an internship for their degree while enrolled at NCTA and currently living in the dorms,
- Reside more than 300 miles from NCTA and cannot return home during the break.
- Must be recommended by supervisor and approved by division chair and Dean

Students staying in the residence hall are responsible for knowing that resources are structured differently during fall/spring break.

1. Campus employees are minimal during fall break. Students should take safety and security precautions by locking room doors.
2. NCTA Security is available 24/7 by calling 308-367-7504.
3. RAs and the Residence Life Manager are not on duty during fall break. To reach available staffing, call the NATA Security phone at 308-367-7504.
4. Guests are not allowed in the dorms during fall break.
5. NCTA Food Service is not available during fall break.

Cost

Students staying in the dorms under these conditions will not be charged for staying in the dorms during Fall/Spring Break.

Procedure

For a student to be eligible to stay in the dorm during fall/spring break the following process must be followed:

1. The student's supervisor or academic advisor and student must sign a Fall/Spring Break Dorm Policy Waiver.
2. The Dorm Policy Waiver should then be signed by Division Chair, who will forward to the Dean's office.
3. The Dean or Associate Dean will determine if the waiver is approved. Approved waivers will be forwarded to Residence Life Manager. Waivers not approved will be sent back to Division Chair with explanation of decision, or request for more information.
4. Once approved, a Fall/Spring Break Housing agreement will be signed by the student and the Resident Life Manager agreeing to the terms of break housing.

Fall/Spring Break Dorm Policy Waiver

Student Name: _____

Fall Break or Spring Break: _____

Dorm Address: _____

Student Phone Number: _____

Reason for remaining on Campus:

Advisor or Supervisor Signature

Division Chair Signature

As a student staying on campus during fall or spring break I understand:

- Campus employees are minimal during break. I should take safety and security precautions by locking my room door.
- NCTA Security is available 24/7 by calling 308-367-7504.
- RAs and the Residence Life Manager may not be on duty during fall/spring break. To reach available staffing, call the NATA Security phone at 308-367-7504.
- Guests are not allowed in the dorms during fall break.
- NCTA Food Service is not available during fall break.
- NCTA is not responsible for lost or damaged items in the dorms.

Student Signature

Dean/Associate Dean's Signature