Accreditation Steering Committee Meeting
April 17, 2014

Present: Randi, Tina, Matt, Dottie, Scott, Ron, Becky, Jennifer, Brad, Jo Bek
Absent: Dr. Barnes, Jan Price, Eric Reed

Dr. Rosati
- Ron kicked off the meeting with some background and thanking everyone for their attendance and for serving on the committee.
- We have only been independently accredited for less than 20 years.-this is especially important for us to make sure we are doing everything that we are supposed to since we are such a small institution.
- Accreditation is a way to review our policies as an institution, adopt new policies or find actual evidence of the application of the policy.
- Responses need to be short and clear and easy to comply with -need evidence but it needs to be short and clear.

Dottie
- Dottie went over the binders that were given to each of the committee members and explained what was in it.-the last Accreditation information from 2009 and blank tabs for the new information that she will be sending out from time to time and they can arrange their binders how they want
- Dottie explained that this is a reaffirmation of accreditation.
- Ron, Scott and Dottie learned a lot-Out with the old in with the new.
- Dottie went through her power point which is attached to the minutes.
- Our peers are the ones who will be coming in to review our accreditation-they understand

Guiding Values
- Number one focus is Student Learning
- Education as a public purpose
- Education for a diverse, technologically global ally connected world
- A culture of continuous improvement
- Evidence – based institutional learning and self-presentation

Guiding Values
- See power point for more information

Everything we do in accreditation needs to go back and follow the strategic plan

In with the new-what did they learn at the HLC Conference?
- New Programs
  - Standard Pathway
- New Cycle
  - We are entering the cycle in the 8th year.
  - Potential dates of the visit-either fall 2015 or spring 2016
- Five (5) new criteria http://policy.ncahlc.org/Policies/criteria-for-accreditation.html
- New “online” Assurance System

Standard Pathway
Overview
- See the power point to update
• Electronic form-no longer will we be using paper. It will be easier to electronically streamline the process and
• Dottie stressed that accreditation needs to be a continuous process-not just look at it when we are getting ready for another visit.

Criteria for Accreditation
• See power point/handout
• Core Components-1a, 1b, 1c and 1d-We must accomplish these. When writing start with the sub components and move up to the core components.

Assurance System
• The database is very simple
• Username and password to get in.
• Tab called assurance arguments
• This is the system that we do everything in.
• Very easy to upload.-you can upload word documents but they recommend that you upload a PDF.
• We can have up to 15 people have access to it. Scott and Dottie will be making the decision as we go further into it. Dottie will be the administrator

Federal Compliance
• Scott will be taking this on.
• Title IV-Financial Aid/Pell Grants

Other Important Materials
• Assurance section checklist-
• Assumed Practices checklist-items that the HLC assumes that all organizations have in place to function successfully. They need to be evident.
• Resource Room is no longer a requirement
• Federal Compliance Checklist

Any questions or comments?
• Timeline-Dottie and Scott will draft a new timeline for the next meeting.
• Traci will set up the meetings every two weeks-Thursdays at 4:00 p.m.
• Traci will have the minutes out to the committee by the following Monday after the meetings.
• Everyone will pick their committees and bring them to the next meeting. Then they can start meeting with their individual committees.