Accreditation Steering Committee Meeting Minutes
September 18, 2014

Present: Dottie, Ricky, Paul, Jennifer, Jan P., Jo B, Brad, Eric, Glenn, Tina
Absent: Randi (Excused), Scott (Excused), Becky (Excused)

1. Welcome: Glenn Jackson-new member of the steering committee
2. Updates to minutes from 9-4-14-no changes
3. Checklists
   a. Assumed-These will not be written in our evidence, however, we need to be able to present information to the team if they request it.
   b. Request to have a sub folder on the x drive of assumed practices and assurance folder that we can put this information into.
      i. Criterion Team #1-Item 2.5a-Tina-determining what mission statement and value statements we use-new Strategic Plan
      ii. Criterion Team #2-Item 2.1-Jennifer-Conflict of Interest –Jennifer is checking and Catherine is helping her find the Board of Regent information.
      iii. Criterion Team #3-Item 3.1a-Brad-These are shown in the catalog.
      iv. Criterion Team #4-Item 2.5b-Jo –Found in the catalog
      v. Criterion Team #5-Item 3.1g-Ricky-Found in the catalog
      vi. Clarity-Team #3 is doing all of the 3’s and Team #2 is doing all of the 2’s
4. Federal Compliance-Scott
   a. Will move to another meeting
5. Assurance
   a. Handout: “Report of a Comprehensive Evaluation Visit-Assurance Section Summary of areas that need to be addressed”.
      i. Clarification of meeting minutes
   b. Criterion Team#2-Item #18-This has been added to the new catalog-page 96
6. Glenn moved to adjourn the meeting, Tina seconded, nobody opposed. Meeting adjourned.