

ACCREDITATION STEERING COMMITTEE MEETING

January 22, 2015

5:00 PM – Ag Hall Conference Room

MEMBERS:

Dottie Evans (Facilitator)	Becky Currie (Absent)
Glenn Jackson (Called in)	Jo Bek (Absent)
Ricky Barnes (Absent)	Brad Ramsdale
Paul Clark	Jan Price (Recorder)
Tina Smith	Jennifer McConville
Scott Mickelsen (Absent)	Eric Reed (Absent)

The Accreditation Steering Committee Meeting was called to order at 5:00 pm with the above referenced individuals in attendance.

WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

MINUTES FROM JANUARY 15, 2015

- ◆ No additions or corrections to the minutes. Motion to approve by Jennifer McConville, second by Tina Smith.

REVIEW OF TIMELINE

- January 15, 2015 Master to do list updated
- January 22, 2015 Criterion 1 checkpoint with Steering Committee
- January 29, 2015 Criterion 2 checkpoint with Steering Committee
- February 6, 2015 Criterion 4 checkpoint with Steering Committee
- February 12, 2015 Criterion 5, checkpoint with Steering Committee
- February 19, 2015 Federal Compliance checkpoint with Steering Committee
- February 26, 2015 Incorporate feedback from Steering Committee
- March 1, 2015 Initial Dean's review of Criteria complete

CRITERION ONE. MISSION

- ◆ Glenn Jackson called in and spoke to Criterion One – Mission. In writing the draft, he referenced the previous writing and the conference he attended in Kansas City.
- ◆ The committee reviewed and discussed the draft. Tina made some changes to the writing as the committee discussed the comments that Dr. Jackson noted in the margin of the document.

ASSUMED PRACTICES CHECKLIST

- ◆ Dottie met with Dr. Rosati and Dr. Mickelsen to clarify the areas that the committee had questions about when they met on January 15, 2015. Dottie reported on the specific areas that she discussed with Dr. Rosati and Dr. Mickelsen.

CRITERION TWO. INTEGRITY: ETHICAL AND RESPONSIBLE CONDUCT

- ◆ Jennifer McConville will be writing the document for Criterion Two. She will upload it to the Common drive for everyone to review prior to the next meeting.

MASTER TO DO LIST

- ◆ The committee did not start on the Assurance Section checklist, but has been assigned the task of reviewing it and being certain each team can identify the evidence location of the checklist and provide the status of completion by next week.

NEXT MEETING:

- ◆ Thursday, January 29, 2015, 5:00 pm, Ag Hall Conference Room

MEETING AJOURNED