MEMBERS:

- Dottie Evans (Facilitator)
- Glenn Jackson
- Ricky Barnes (Absent)
- Paul Clark
- Tina Smith (Absent)
- Scott Mickelsen (Absent)
- Dr. Rosati (Guest)

- Becky Currie (Absent)
- Jo Bek
- Brad Ramsdale (Absent)
- Jan Price (Recorder)
- Jennifer McConville
- Eric Reed

The Accreditation Steering Committee Meeting was called to order at 5:00 pm with the above referenced individuals in attendance.

WELCOME

- Dottie Evans welcomed everyone to the meeting.

MINUTES FROM MARCH 5, 2015

- There were no corrections or additions to the minutes of the March 5, 2015, meeting.

REVIEW OF TIMELINE

- March 12, 2015  Meet with Deans for review of drafts
- March 19, 2015  Hold Discussion Groups – Open forum 4:00 – 5:00 pm
- March 19, 2015  Review results of Discussion Group findings 5:00 – 6:00 pm
- April 2, 2015  Incorporate discussion findings into assurance arguments
- April 16, 2015  Complete Data Collection
- May – June  Work on FINAL drafts
- July – August  Steering Committee reviews final draft of each Criteria
- August 27 (or before) Final draft of Criteria complete

WRITING FEEDBACK

- Dr. Rosati made suggestions and recommendations for the committee to keep in mind as we go forward.
  - Proceed, get it done, be more aggressive if need be when requesting information from others on campus
  - Point out policy deficiencies and address how we are correcting them
  - Write simple, straight to the point sentences. Be positive when writing
  - Criterion Four is a good model to follow

- Dr. Rosati addressed each Criterion and recommended revisions for each. The committee will continue to make revisions and work towards completing the final draft.
MASTER TO DO LIST

- Jo Bek reported the updates on the Master To Do List for Criterion Four to Dottie

OPEN FORUM

- The open Forum will be held on March 19, 2015, 4:00 – 5:00 pm in the Education Center auditorium. Dr. Rosati has several items on the agenda; however, some of the discussion will involve the Strategic Plan and Accreditation.

NEXT MEETING:

- Thursday, March 19, 2015, 5:00 pm, Room 137, Education Center. This meeting will be conducted after the Open Forum.

MEETING AJOURNED

- Motion by Glenn Jackson to adjourn, second by Jo Bek