

## ACCREDITATION STEERING COMMITTEE MEETING

March 12, 2015

5:00 PM – Ag Hall Conference Room

### MEMBERS:

Dottie Evans (Facilitator)	Becky Currie (Absent)
Glenn Jackson	Jo Bek
Ricky Barnes (Absent)	Brad Ramsdale (Absent)
Paul Clark	Jan Price (Recorder)
Tina Smith (Absent)	Jennifer McConville
Scott Mickelsen (Absent)	Eric Reed
Dr. Rosati (Guest)	

The Accreditation Steering Committee Meeting was called to order at 5:00 pm with the above referenced individuals in attendance.

### WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

### MINUTES FROM MARCH 5, 2015

- ◆ There were no corrections or additions to the minutes of the March 5, 2015, meeting.

### REVIEW OF TIMELINE

- March 12, 2015      Meet with Deans for review of drafts
- March 19, 2015      Hold Discussion Groups – Open forum 4:00 – 5:00 pm
- March 19, 2015      Review results of Discussion Group findings 5:00 – 6:00 pm
- April 2, 2015      Incorporate discussion findings into assurance arguments
- April 16, 2015      Complete Data Collection
- May – June      Work on FINAL drafts
- July – August      Steering Committee reviews final draft of each Criteria
- August 27 (or before) Final draft of Criteria complete

### WRITING FEEDBACK

- ◆ Dr. Rosati made suggestions and recommendations for the committee to keep in mind as we go forward.
  - Proceed, get it done, be more aggressive if need be when requesting information from others on campus
  - Point out policy deficiencies and address how we are correcting them
  - Write simple, straight to the point sentences. Be positive when writing
  - Criterion Four is a good model to follow
- ◆ Dr. Rosati addressed each Criterion and recommended revisions for each. The committee will continue to make revisions and work towards completing the final draft.

## **MASTER TO DO LIST**

- ◆ Jo Bek reported the updates on the Master To Do List for Criterion Four to Dottie

## **OPEN FORUM**

- ◆ The open Forum will be held on March 19, 2015, 4:00 – 5:00 pm in the Education Center auditorium. Dr. Rosati has several items on the agenda; however, some of the discussion will involve the Strategic Plan and Accreditation.

## **NEXT MEETING:**

- ◆ Thursday, March 19, 2015, 5:00 pm, Room 137, Education Center. This meeting will be conducted after the Open Forum.

## **MEETING AJOURNED**

- ◆ Motion by Glenn Jackson to adjourn, second by Jo Bek