

ACCREDITATION STEERING COMMITTEE MEETING

April 16, 2015

5:00 PM – Education Center, Room 137

MEMBERS:

Dottie Evans (Facilitator)	Becky Currie (Absent)
Glenn Jackson (Absent)	Jo Bek
Ricky Barnes	Brad Ramsdale
Paul Clark	Jan Price (Recorder)
Tina Smith (Absent)	Jennifer McConville
Scott Mickelsen (Absent)	Eric Reed

The Accreditation Steering Committee Meeting was called to order at 5:00 pm with the above referenced individuals in attendance.

WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

MINUTES FROM APRIL 9, 2015

- ◆ There were no additions or corrections to the minutes of April 9, 2015. Motion to approve by Jo Bek, second by Jennifer McConville.

SECOND REVIEW OF WRITING

- ◆ Dottie & Dr. Rosati will meet on April 21 @ 4:00 pm to review the second writing
- ◆ Eric will review Criterion 3 & 4 and forward to Dottie to determine if the writing is progressing as needed.
- ◆ Eric will assist others with writing
- ◆ All updates should be saved on the X: Drive and within the Assurance System on the HLC website
- ◆ Writers are asked to attend, if possible

LOGISTICS OF MAY MEETING

- ◆ The meeting will be on May 14, 2015, 10:00 am – 12:00 noon, Education Center
- ◆ This presentation will be the 1st final draft
- ◆ Divide into 5 groups, discuss and provide specific feedback for each criterion.
 - Final review during August In-Service
- ◆ Cookies and drinks will be provided
- ◆ Discussion points
 - Is the writing accurate?
 - What evidence should be included/added?
 - What evidence should be changed?
 - Questions specific to each criterion

NEXT MEETING

- ◆ Thursday, April 23, 2015, 5:00 pm, Ag Hall Conference Room

MEETING AJOURNED

- ◆ Motion by Paul Clark to adjourn, second by Jennifer McConville