The Accreditation Steering Committee Meeting was called to order at 5:00 pm with the above referenced individuals in attendance.

WELCOME

Dottie Evans welcomed everyone to the meeting.

MINUTES FROM APRIL 2, 2015

There were no additions or corrections to the minutes of April 2, 2015. Motion to approve by Paul Clark, second by Jo Bek.

REVIEW OF CRITERION UPDATES

Make updates based on HLC Conference take-aways
  - Important to show progress with writing, prior to the April 16 meeting
  - Requesting each committee to commit 2 – 3 hours over the next week
  - Eric will review criterion 3 & 4 and submit to Dottie
  - Dottie will forward to Dr. Rosati for review prior to next week
  - Eric will write for the other leaders, as well
  - Contact Dottie with questions, assistance, etc. in saving updates to the X drive and within the Assurance System on the HLC website

LOGISTICS OF MAY MEETING

The meeting will be on May 14, 2015, 10:00 am – 12:00 noon, Education Center
This presentation will be the 1st final draft
Divide into 5 groups, discuss and provide specific feedback for each criterion.
  - Final review during August In-Service
Cookies and drinks will be provided
Discussion points
  - Is the writing accurate?
  - What evidence should be included/added?
  - What evidence should be changed?
  - Questions specific to each criterion
NEXT MEETING

Thursday, April 16, 2015, 5:00 pm, Ag Hall Conference Room.

MEETING AJOURNED

Motion by Jo Bek to adjourn, second by Jennifer McConville