

ACCREDITATION STEERING COMMITTEE MEETING

May 8, 2015

11:00 am – Ag Hall 2nd Floor Conference Room

MEMBERS:

Dottie Evans (Facilitator)

Glenn Jackson

Ricky Barnes

Paul Clark

Tina Smith (Absent)

Scott Mickelsen

Becky Currie (Absent)

Jo Bek

Brad Ramsdale

Jan Price (Recorder)

Jennifer McConville (Absent)

Eric Reed (Absent)

The Accreditation Steering Committee Meeting was called to order at 11:00 am with the above referenced individuals in attendance.

WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

MINUTES FROM APRIL 23, 2015

- ◆ There were no additions or corrections to the minutes of April 23, 2015. Motion to approve by Brad Ramsdale, second by Jo Bek.

LOGISTICS OF MAY MEETING

- ◆ The Agenda for the Accreditation review on May 14 was handed out and the room schedule was discussed. There are a few minor changes to the room assignments.
- ◆ All faculty and staff will be invited and encouraged to attend and participate in the Accreditation Review meeting on May 14.
- ◆ The Criteria will be emailed to everyone in advance for review. Each person will be asked to select two of the five criteria to review. Select one the first hour and another the second hour.
- ◆ Scott will put together a Federal Compliance Handout, which will be available on May 14.
- ◆ Prepare general questions for the review
 - Is the writing accurate?
 - Show evidence and determine what evidence should be added or changed
 - Team Leaders should prepare questions specific to each criterion

CRITERION MEETINGS MONDAY/TUESDAY NEXT WEEK

- ◆ Team leaders are being asked to meet with Dottie and their writer to review the writing to date and work to complete the final first draft by May 14
- ◆ They will discuss the process to link source documents

SUMMER MEETING SCHEDULE

- ◆ Dottie handed out a revised Accreditation Timeline. We are doing pretty well, but it will be necessary for the committee to continue meeting on a weekly basis during the summer months. The committee goal is to have the final draft of the Criteria complete on or before August 27, 2015.
- ◆ It was determined that Wednesday at 11:00 am would be a good time for summer meetings

NEXT MEETING

- ◆ Wednesday, May 20, 2015, at 11:00 am, Ag Hall Conference Room

MEETING AJOURNED

- ◆ Motion by Glenn Jackson to adjourn, second by Scott Mickelsen