

ACCREDITATION STEERING COMMITTEE MEETING

August 31, 2015

12:00 pm – Ag Hall 2nd Floor Conference Room

MEMBERS:

Dottie Evans (Facilitator)	Becky Currie (Absent)
Glenn Jackson (Absent)	Jo Bek
Ricky Barnes	Brad Ramsdale
Paul Clark (Absent)	Jan Price (Recorder)
Tina Smith (Absent)	Jennifer McConville (Absent)
Scott Mickelsen (Absent)	Eric Reed

The Accreditation Steering Committee Meeting was called to order at 12:00 pm with the above referenced individuals in attendance.

WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

MINUTES FROM PREVIOUS MEETINGS

- ◆ The minutes from the July 30, 2015, meeting will be reviewed for approval at a later time.

REVIEW NOTES FROM IN-SERVICE

- ◆ The notes recorded by Mary Crawford on August 17, 2015, were provided to everyone for review & discussion.
- ◆ Dottie, also, recorded notes during the In-Service on August 17 and gave a copy to everyone.
- ◆ The results from the Accreditation Assurance Argument Feedback Form were distributed to the team. Discussion followed.
- ◆ Dottie shared with the team some random thoughts from the Dean's Council Retreat that we should consider adding to the assurance argument.
 - Seeking HLC approval of full on-line program. Looking into having tech support from UNL.
 - Criterion #5 – College Personnel survey is more than a one-time occurrence.
 - Criterion #5 – Beginning this fall, Division Chairs will receive monthly financial information.
 - Federal Compliance – Dual Credit tuition is 50% of residential tuition.
 - Criterion #4 – Employer feedback survey to be sent post internship and after hire.
 - Criterion #2 – Consensual Relationship Policy and its link to Conflict of Interest.

EVIDENCE NEEDED

- ◆ Weekly report to division heads & individuals on list.
- ◆ Everyone can try and help gather the evidence as needed.

THIRD PARTY SURVEY

- ◆ Solicitation of third party comments will be done by September 30, 2015.
 - Alumni
 - K-12 partners
 - Advisory Board
 - General public
 - Newspapers
 - Donors

UPDATED TIMELINE

- ◆ The updated (8/27/15) 2016 Reaffirmation of Accreditation Timeline was given to everyone. The team discussed several points.
- ◆ Final edits entered in assurance system by Dottie is September 30.
- ◆ Spokespersons for each Criterion will need to be identified and talking points must be discussed and finalized before the site visit.

2015-2016 CATALOG

- ◆ Dottie will continue to inquire about the 2015-16 catalog and when it will be available.

SUMMARIES

- ◆ The summary for each criterion varies in length. Eric will review criterion 2 & 4. He would like some help with additional information for the summary.

CORRECTIONS/CHANGES IN ASSURANCE SYSTEM

- ◆ Dottie suggested that the team members and writers make changes on the Assurance System as needed.

SOUTHEAST COMMUNITY COLLEGE REPORT

- ◆ Dottie emailed the SCC 2012 Self Study report to the team prior to the meeting.
- ◆ After reviewing the information, if anyone has suggestions, questions, tips, etc. for the NCTA team, please let Dottie know.

NEXT MEETING

- ◆ September 14, 2015, Ag Hall Conference Room, 12:00 pm

MEETING ADJOURNED