

# ACCREDITATION STEERING COMMITTEE MEETING

November 30, 2015

12:00 pm – Ag Hall 2<sup>nd</sup> Floor Conference Room

## MEMBERS:

Dottie Evans (Facilitator)  
Glenn Jackson  
Ricky Barnes (Recorder)  
Paul Clark  
Tina Smith (Absent)  
Scott Mickelsen (Absent)

Becky Currie (Absent)  
Jo Bek  
Brad Ramsdale  
Jan Price (Absent)  
Jennifer McConville  
Eric Reed

The Accreditation Steering Committee Meeting was called to order at 12:00 pm with the above referenced individuals in attendance.

## WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

## SELECT A RECORDER

- ◆ Ricky Barnes volunteered

## MINUTES FROM SEPTEMBER 28, 2015, MEETING

- ◆ There were no additions or corrections to the minutes. Motion to approve by Jo Bek, second by Brad Ramsdale.

## REVIEW OF TO DO LISTS

- ◆ Dottie Evans created “to do” lists based on the HLC Assurance Argument Review (external review) by Dr. Kenya Taylor, UN - Kearney
  - Master To Do List reviewed by committee
    - Some items referenced as missing are present but links are broken. The links are being corrected.
    - Items referenced are evidence to provide in document to reduce questions by site team. Examples are:
      - A new SLO form has been created for use fall 2015 reporting which closes loops in assessment/improvement
      - A reminder to send 2014 and 2015 minutes of advisory committee meetings to Tina
      - Recent Assessment Committee meeting resulted in new evidence to add
        - Dottie is adding
          - All areas are assigned with dates due ranging up to 1-31-16.
  - Review Check List reviewed by committee with further suggestions made for evidence to be included in document. Responsibility assigned. See “Assignments”.

## **Assignments**

- Criterion #1 – no further work required
- Criterion #2 – Eric
- Criterion 33 – Brad / Eric
- Criterion #4 – Scott / Dottie
- Criterion #5 – Jennifer / Paul

## **OTHER ITEMS**

- ◆ The next step for the committee is to start planning the details of the actual visit and designating a spokesperson for each Criterion.
- ◆ We are in pretty good shape.

## **NEXT MEETING**

- ◆ December 7, 2015, Ag Hall Conference Room, 12:00 pm

**MEETING ADJOURNED 1:05pm**