

ACCREDITATION STEERING COMMITTEE MEETING

December 21, 2015

12:00 pm – Ag Hall 2nd Floor Conference Room

MEMBERS:

Dottie Evans (Facilitator)

Glenn Jackson (Absent)

Ricky Barnes

Paul Clark

Tina Smith (Absent)

Becky Currie (Absent)

Jo Bek (Absent)

Brad Ramsdale

Jan Price (Recorder)

Jennifer McConville

Eric Reed (Absent)

Tee Bush

The Accreditation Steering Committee Meeting was called to order at 12:00 pm with the above referenced individuals in attendance.

WELCOME

- ◆ Dottie Evans welcomed everyone to the meeting.

MINUTES FROM DECEMBER 14, 2015, MEETING

- ◆ There were no additions or corrections to the minutes. Motion to approve by Brad Ramsdale, second by Tee Bush.

REVIEW CHECKLIST AND MASTER TO DO LIST

- ◆ Be sure to let Dottie know what obstacles are preventing the completion of the Checklist and Master To Do List.
- ◆ Much progress has been made on the Checklist. There are three items under Criterion #4 that are being worked on. Criterion #5 has one item that needs to be completed.
- ◆ The Master To Do List has been reduced to 7 items. The assigned individuals are continuing to work towards completion.

HLC SURVEYING STUDENTS

- ◆ The HLC is requiring NCTA to provide a survey for our students.
- ◆ Dottie will prepare a survey and email to our students.
- ◆ The HLC will receive the surveys and compile the results. We will receive a report of the results.
- ◆ The survey will be available to our students January 18 – January 27, 2016.

SPOKESPERSONS/TALKING POINTS

- ◆ The steering committee is asked to read the full document by the next meeting. Think about key people who would be a spokesperson for each Core and Sub Component.
- ◆ Spokespersons need to feel comfortable and be knowledgeable in their particular subject matter.

SCHEDULE OF MEETINGS NEXT SEMESTER

- ◆ To be discussed at the next meeting when more members are present and they have had an opportunity to check their spring teaching schedule.

NEXT MEETING

- ◆ January 8, 2016, 10:00 am, Ag Hall Conference Room

MEETING ADJOURNED