Nebraska College of Technical Agriculture
Assessment Committee Minutes
3/19/2015
Ag Hall Conference room

Present: Scott Mickelsen (facilitator), Doug Smith, Brad Ramsdale, Krystle Friesen, Eric Reed, Dottie Evans, and Paul Clark

1. Assessment Handbook
   • Handbook has been updated for 2015-16
   • Assessment committee will review annually and make corrections or additions

2. SLO data collection
   • SLO data has been collected – Looks like we have achieved 100% in our collection
   • Scott has one meeting with Caroline to go over the information one more time before release
   • Please thank Caroline if you see her as she helped with the handbook and SLO data

3. Other data collection and usage – 3 and 5 year follow-up survey, graduation survey (adding NCTA values and Gen Ed outcomes to the instrument), Perkins data, IPEDS, National Trends, etc.
   • Create a NCTA assessment report
   • Use Brad’s template as a template. Create an Employer Survey in scantron for each division to use
   • In the repost list charts and info for each division as well as add sections for 3 and 5 years survey data, graduation survey data, NCTA values assessment, Gen Ed outcomes assessment, Perkins data and IPEDS data

4. How can we better “Close the Loop”
   • Us access or excel to create a file that saves data over years
     o In excel lock top row and outside column and then create tabs with years on them and hide years not using.
     o This would allow all the data to be stored in one place for easy retrieval and usage while reviewing for new sections in next semesters
   • Paul is considering writing an access program for our SLO reporting and storage
     o Scott will follow-up with Paul

5. Updating Curriculum maps
   • Doug, Brad and Scott will look for old word mapping so information can be updated.
   • Committee will identify a model for our assessment page – at this point there is a different model for each division
   • Maps will include options and certificates

Meeting was adjourned at 7:05 pm.
Next meeting will be at 6 pm on Thursday, May 21