

NEBRASKA COLLEGE OF TECHNICAL AGRICULTURE
404 East 7th Curtis, Nebraska 69025 Phone: 308-367-4124
INTERNSHIP/PRACTICUM AGREEMENT

Check Division: ___ AMS ___ APS ___ HS ___ VT Fax: _____

Please type or legibly print the following:

Student's Name _____ Date: _____

Student's Address _____
During Internship: _____ Phone: _____
(Street/Route/Box)

(City) (State) (Zip)

Name of Employing Firm: _____ Phone: _____

Address of Employing Firm: _____ Fax: _____
(Street/Route/Box)

(City) (State) (Zip)

Employer: _____

Training Supervisor of Student (if different) _____

Employment Dates: From _____ To _____

The employer agrees to hire the above named student for the period indicated above or longer as mutually agreed. (S)He also agrees to arrange for instruction of the student in as many phases of the work as is commensurate with the prevailing situation. The primary duties which the student will perform are:

Starting wages will be \$_____ per month \$_____ per week \$_____ per day \$_____ per hour
There (will) or (will not) be a possibility of increased wages based upon satisfactory performance. *(This information is necessary to eliminate any misunderstandings on compensation agreed upon and for financial aid calculation purposes).*

The student agrees to work for the above named employer for the period of time and the starting wages indicated. Employment may be terminated by two weeks written notice to either party and to the Division Chair at NCTA. Failure to meet the internship practicum agreement must be resolved by the student in person and in writing to the satisfaction of the employer and division before a different internship can be pursued.

Health Insurance: Students are responsible for having health & accident insurance coverage before attending classes, including internship. Insurance can be through a parent's or guardian's policy, or an independent policy. The college does not provide insurance for students. Students are NOT always covered by workman's compensation.

It is further agreed that:

1. The work week will be _____ days.
2. The hours of work will generally be from _____ a.m. to _____ p.m.
3. Other conditions: _____

Mail to: NCTA

Division
404 East 7th Street
Curtis, NE 69025

Signed _____
(Student)

(Employer)

(Internship Instructor)

The Nebraska College of Technical Agriculture does not to discriminate on the basis of sex, handicap, race, color, religion, and national or ethnic origin.

Three Copies Required: Employer, Student, College