

## Policy for NCTA Lecturer/Temp Summer Remuneration

1. Summer courses will be compensated at 75% of tuition revenue per class with the maximum rate being the amount generated by 10 students unless a special course fee has been approved to cover additional instructional costs. All laboratory related costs will need to be paid through course fees.
  - a. Tuition revenue will be at in-state rates.
  - b. Payment calculation example: (Number of students x current in-state tuition rate x .75 x credit hour = payment for the course.  
Example using 2011/12 in-state tuition rate: 8 students x 111.75 x .75 x 3 credit hours = \$2,011.50).
  - c. Maximum payment calculation example for Lecturer/Temp: (10 students x current in-state tuition rate x .75 = maximum per credit hour allowed x credit hours. Using the 2011/12 tuition rates: 10 students x \$111.75 x .75 = \$838.125 x 3 credit hours = \$2,514.375 amount paid. The \$838.125 would be the maximum amount allowed per credit hour for those classes with 10+ students. If a 3 credit hour class had 15 students, the pay would still be \$2,514.375).
  - d. Since salary is contingent on student demand and revenue generated, the final calculation will be made after the last day to drop and receive a 100% refund. The adjustment will be reflected in the July or August paycheck.
  - e. The institution will pay for eligible staff benefits, other than those paid routinely by the faculty through payroll deductions. This will cut the income to NCTA from 25% to only 5% to administer a continuing education program. Therefore, Continuing Education Programs will need to be administered by the faculty.
  - f. This policy will be reviewed at a minimum, biennially.
2. All on-line courses taught during the summer to those non-degree seeking (500 course) students & concurrent enrollment (800 course) students will be compensated at the rate of \$20 per student credit hour.
3. Summer Internships will be compensated at the rate of \$275 per intern visit.
  - a. Students must be registered for the summer session.
  - b. This rate must cover the faculty visit and travel (no travel reimbursement will be authorized).
  - c. If the division, through grants or other approved non-operating funds can pay for travel expenses then the total \$275 can be used for faculty salary.
  - d. This compensation will occur only after the electronic Intern Visit Assessment Form has been completed and submitted to the Business Office.