

ACADEMIC COUNCIL MEETING
April 17, 2018
12:00 PM – Ag Hall Conference Room

MEMBERS:

Eric Reed	Brad Ramsdale
Doug Smith - absent	Barb Berg
Mary Rittenhouse	Ron Rosati
Kevin Martin	Tee Bush
Vicky Luke	Catherine Hauptman – recorder
Jennifer McConville	

The NCTA Academic Council Meeting was called to order at 12:00 PM with the above referenced in attendance.

MINUTES FROM THE LAST MEETING

- Minutes from the previous meeting, March 20, 2018, were reviewed.
- An amendment by Barb Berg was made to course title changes.
- Tee Bush moved to accept the minutes as amended, Mary Rittenhouse 2nd, motion carried and the minutes were approved as amended.

ACCOUNTING 1103 ONLINE

- Mary Rittenhouse discussed her updated changes to the Accounting 1103 class online.
- Discussion was made
- Mary Rittenhouse moved to have her Accounting 1103 online course approved, Brad Ramsdale 2nd, motion carried.

ABM 2004: INTERNSHIP

- Mary Rittenhouse is asking to have an adjustable range of credit hours that would allow changes to accommodate third year students. This class is ABM 2004: Internship
- Discussion was made
- A decision was made to bring back to Academic council next month as a Universal Internship of 3 credit hours.
- For current student Mary Rittenhouse will work around an individual basis.

COURSE FEES FOR INTERPERSONAL SKILLS

- Tee Bush asked to have her interpersonal skills course fees approved for \$15 for the purchase of a personality test book “Real Colors”.
- Discussion was made
- Tee Bush moved for fall 2019 the course fee for Interpersonal skills will be \$15 to buy the personality test book, Kevin Martin 2nd, motion carries. This course fee will be added for fall 2019. This is pending approval from the Board of Regents approval.
- An additional note was to have the list course fees brought to Dean’s council two months before the deadline. Catherine Hauptman will add this to Dean Rosati and Associate Dean McConville’s outlook calendar for fall.

DEGREE AUDITS IN LEARNING COMMUNITIES

- Jennifer McConville addressed Degree audits with the new UAchieve system. Learning communities is a class where the degree audits could be implemented. The faculty who teach the class will go over with the students the degree audits.
- Brad Ramsdale will have a Learning Communities faculty meeting after the spring semester is over to touch base and address what content will be in the class. The meeting will be the week after graduation.

SOFTWARE AND ENGLISH REQUIREMENTS

- Kevin Martin addressed an issue with new students who do not meet reading and writing requirements. He would like to discuss a different approach to meet AAS requirements.
- Discussion was also made to scale back the information in software productivity.
 - Vicky Luke will get data for the pass rate for the course software productivity. Eric Reed will get the same data for his reading and writing classes to present. This will be at our retreat this summer.
 - This will be followed up with at our Retreat: Reading and writing course, modification to computer course, substitution of personal finance to another course.

CUSP SCHOLARS

- The Cusp scholars are around 50 Rwandan students that will be coming from May 11 to June 2nd, 2018.
- Campus and Curtis community are being informed this week.
- The agenda was discussed with Academic Council and details will continue to be finalized.

MINIMUM TRANSFER CREDITS

- Dean Rosati discussed the minimum transfer credits
- The following language is what Dean Rosati would like approved for our transfer policy
 - *NCTA maintains structures or practices that ensure the coherence and quality of the programs for which it awards a degree. Typically the college requires that, at minimum, 15 credits for the associate's degree be credits earned at the institution itself, through approved arrangements with other accredited institutions, or through contractual relationships approved by the Higher Learning Commission.*
- Discussion was made
- This will be on our next month's agenda for approval so academic council members can have time to think about it.

STRUCTURAL UNEMPLOYMENT

- Dean Rosati discussed structural unemployment
- Structural unemployment, which is defined as "unemployment resulting from industrial reorganizations, typically due to technological change, rather than fluctuations in supply or demand". In other words, as automation and robotics replace people in the workforce, a large sector of our population will rapidly become unemployed.
- Discussion was made on some of our students
- Catherine Hauptman will follow up with the data needed from past and current students who fit this description. Also she will get information on NCTA programs that fit this (Heifer link and Irrigation Technology)

ADMINISTRATOR EVALUATION

- The administrator evaluation was discussed with Dean's council. A draft was reviewed of this protocol.
- Discussion was made.
- This is evaluation will be sent out via survey monkey. The evaluation will be brought to Dean's council next week for another review.

10 HOUR WORK WEEK

- Associate Dean McConville discussed the 10 hour work week for faculty and staff. If employees are interested please discuss with the Dean's office for approval.

OTHER BUSINESS

- Plagiarism was discussed. If any faculty have students who have academic dishonesty please contact Associate Dean Jennifer McConville and she will help adjust it.

Academic Council was adjourned at 1:00 PM

The next meeting will be Wednesday MAY 16, 2018 at 12:00 PM in the Ag Hall Conference Room.