DEAN’S COUNCIL MEETING  
Tuesday, May 26, 2020  
Zoom  
12:05 PM

ATTENDEES  
Interim Dean Kelly Bruns, Associate Dean Jennifer McConville, Mary Rittenhouse, Barb Berg, Eric Reed, Brad Ramsdale, Joanna Hergenreder, Judy Bowmaster-Cole (Faculty Senate), Randi Houghtelling (Staff Senate), Josi Arnold (Recorder)

WELCOME AND MINUTES  
- Interim Dean Bruns opened the meeting at 12:03 PM.  
- The meeting minutes from May 19, 2020 were reviewed by the Dean’s Council.  
  o Jo made a motion to approve the amended minutes. Seconded by Brad. All voted in favor for the approval of the minutes.

FACULTY SENATE UPDATE  
- No update.

STAFF SENATE UPDATE  
- No update.

SUMMER 2020  
- Discussed summer class enrollment.  
- Thermometers can be available for students to take their own temperatures.  
- Classes will be held with students spread out, hand sanitizing stations, cleaning between classes, etc.  
- Classes start June 15th.

FALL 2020  
- Discussed options for the fall 2020 schedule.  
- 50% of NCTA’s students will be 1st year student.  
- Classes start August 24th.  
- Possibly no fall break.  
- Finals possibly December 9th-11th.  
- Larger areas can be utilized for classes (Student Union, arena, etc.)  
- Eric discussed teaching two sections of Interpersonal Skills.

DIRECTED HEALTH MEASURES  
- NCTA will continue to follow guidelines put out by Southwest Public Health.  
- Assembling in groups of 25 people or less is recommended.  
- In larger areas, assembling is limited to 25% of the area being full.

RETURNING 6/1  
- Essential and non-essential employees can be on campus.

OTHER BUSINESS  
- Enrollment: Numbers are continuing to increase.  
- Faculty/staff meeting: Thursday, May 28th.

The meeting was adjourned by Interim Dean Bruns at 1:09PM.
The next Dean’s Council is June 23, 2020, at 12:05 PM.