DEAN’S COUNCIL MEETING  
Tuesday, July 14, 2020  
Zoom  
12:05 PM

ATTENDEES  
Dean Larry Gossen, Associate Dean Jennifer McConville, Mary Rittenhouse, Barb Berg, Eric Reed, Brad Ramsdale, Joanna Hergenreder, Judy Bowmaster-Cole (Faculty Senate), Randi Houghtelling (Staff Senate), Josi Arnold (Recorder), Kelly Bruns (Guest)

WELCOME AND MINUTES  
- Dean Gossen opened the meeting at 12:01 PM.
- The meeting minutes from June 30, 2020 were reviewed by the Dean’s Council.
  - Brad made a motion to approve the presented minutes. Seconded by Eric. All voted in favor for the approval of the minutes.

FACULTY SENATE UPDATE  
- Judy discussed a meeting on July 20th with other campuses on how they are moving forward in the next academic year.

STAFF SENATE UPDATE  
- The meeting was scheduled for today. It has been postponed until July 21st.

ADvising training  
- Jennifer discussed uAchieve and the degree audit process. She can talk to divisions individually, as needed or a review training can be done as a whole with all faculty members.
- Students should be reviewing their degree audits, throughout their time at NCTA.
- The goal for graduation 2021, is to have all students receive their diplomas, on stage.
  - Brad discussed the turnaround rate from finals to graduation.

LOGO ITEMS  
- Jennifer discussed the need to get the logo items moved from the deli.
- The logo items could be moved to their own room. The store could be ran through student workers or teams/clubs.
  - Joanna and Barb both agreed that their teams/clubs would be available to help.
- The Soybean Tower, in the Ed. Center has been suggested as a location.
- Follett will still be utilized online.

UPCOMING ACADEMIC COUNCIL MEETING  
- Jennifer discussed the upcoming Academic Council meeting agenda.
- Larry and Jennifer proposed to move the meeting to an earlier date.
  - The July 28th date remains scheduled for noon, due to schedules/time.
- Brad discussed the structure/policies of Academic Council.
  - Judy will send out the bylaws to all Dean’s Council attendees.
  - To be discussed at the upcoming Academic Council meeting.

COVID-19 PHASE 4  
- Dr. Gossen discussed that he has heard that the Governor is planning on coming out with a plan for moving some counties to phase 4, as of August 1st.
Current requirements could become recommendations.
Jennifer and Dr. Gossen join meetings with Southwest Public Heath, every Friday morning.
Larger classes will utilize the Ed. Center Auditorium.

LASHLEY BUILDING PLANS
- Dr. Gossen discussed the expansion of the welding program/ag/ mechanics.
- The maintenance area will be moving into the Lashley building.
  - Excess items will be auctioned off and removed, as needed.
- The building will be remodeled to fit the needs of the maintenance department.
- The goal for completing the above projects is fall 2021.

OTHER BUSINESS
- Assessment Committee Meeting: Brad would like to have an Assessment Committee meeting.
  - A meeting has been set for this Friday, at 9AM, in room 129.
  - Brad will send out a meeting invite.
- Graduation Reception: The current plan is to have a reception in September or October. A message will be posted to graduates on the internal NCTA Facebook page and NCTA website.

The meeting was adjourned by Dean Gossen at 12:45PM.
The next Dean’s Council is August, 4, 2020, at 12:00 PM.