

# **ACADEMIC COUNCIL MEETING**

November 8, 2016

12:00 PM – Conference Room, Ed Center

## **MEMBERS:**

Eric Reed  
Doug Smith - absent  
Mary Rittenhouse  
Kevin Martin - absent  
Vicky Luke (recorder)

Brad Ramsdale  
Barb Berg  
Ron Rosati  
Joanna Hergenreder - absent

The NCTA Academic Council Meeting was called to order at 12:05 P.M. with the above referenced in attendance.

## **Minutes from the last meeting**

- Minutes from the previous meeting were reviewed.

Mary Rittenhouse made a motion to accept the minutes from the last meeting. Brad Ramsdale seconded. All in favor....motion carried.

## **Ag Chemical Applicator Certificate/Agronomy Courses Revisions – Brad Ramsdale**

- AGR 2353 Pest Management (revision to a current course)
  - Will reduce course credit hours from 4 to 3 along with a course description change
  - Part of the course material will move to a separate class
- AEQ 2103 Ag Chemical Application (revision to current course)
  - Includes course content that was previously taught in Pest Management
  - Also includes commercial applicator license preparation content that was previously included in the Pesticide Certification course
- Ag Chemical Application Certificate
  - Revision reflects the course changes above.
  - Electives are now advisor guided due to the equipment courses not being offered regularly
- Total certificate credit hours have been reduced from 18 to 16
- Will give students on campus more of a chance to add this to their degree
- Ron stated that there is a lot of interest in this certificate

Ron Rosati made a motion to approve the course change to AGR 2353, Pest Management; addition of new course AEQ 2103 Ag Chemical Application; and Ag Chemical Application Certificate as amended with Pest Management as a 3 credit course. Barb Berg seconded. No discussion. All in favor....motion carried.

## **Online/Distance Learning Course Approvals – Eric Reed**

- Advanced Composition will be brought to the next meeting for approval along with copies of the syllabus
- Eric stated that Kelly Gordon would like to offer dual credit Chemistry to more schools.

- Kelly would like to update the course descriptions for General Chemistry I and II as they are too vague. The new descriptions were copied from UNL's course descriptions in order to strengthen them. Eric will bring them to the next meeting for approval.
- Discussion on Dual Credit regarding growth, the lack of a science instructor on campus and the content and presentation of the courses.
- Eric stated that the only Chemistry currently being offered on campus is Intro to Chemistry
- There will be more discussion on how to proceed with dual credit

#### **Life Skills in Gen Ed – Eric Reed**

- Discussion on whether there are enough life skills in General Education
- Academic Council will review the Gen Ed program to make sure it is teaching the proper life skills and identify the skills that we need that are currently not there
- Identify what skills do our students need when they leave here within the next 5 10 years
  - Personal finance, discuss having it be a requirement for everyone
  - Interpersonal relations - how to get along with people, conflict resolution, being a good partner to other people
- Review interpersonal skills for leadership and make sure these skills are incorporated.
- Look at overall Gen Ed outcomes and decide from there what is needed; make that our starting point

#### **Summer 2017 Course Schedule – Ron Rosati**

- Academic Council would like everyone to work on the schedule at once.
- Vicky will sent out the summer 2016 schedule to the Division Chairs as a starting point
- The schedule will be worked on at the next Dean's Council meeting at 8 am on Thursday.

#### **Online Course Approvals**

We will have an additional Academic Council meeting on December 19<sup>th</sup> from 9 am – 11:30 am for online course approvals. The procedure has changed slightly.

- You will continue to give Academic Council members access to the class on Blackboard.
- You will go through the class and complete the Distance Learning Course Approval Form indicating any issues or signing off on each section of the form.
- You will then need to forward your completed form to Brad no later than two days prior to our meeting.
- Brad will bring the compiled Distance Learning Course Approval form to the meeting for final approval.
- Once this has all been completed the class may be offered online.

The meeting was adjourned at 12:55 pm

**Next meeting is December 13, 2016**