

ACADEMIC COUNCIL MEETING

February 11, 2014

12:00 PM – Conference Room, Ag Hall

MEMBERS:

Eric Reed	Brad Ramsdale
Doug Smith	Barb Berg
Paul Clark	Scott Mickelsen
Vicky Luke (recorder)	Kevin Martin
Jennifer McConville	

The NCTA Academic Council Meeting was called to order at 12 P.M. with the above referenced in attendance.

700 Section Courses – Paul Clark

- Paul feels these courses were designed for those students who had course conflicts and could not take the in class section of the course.
- He stated that students are taking them now because they feel they are easier or they simply don't want to come to class.
- He suggested that the 700 section/on-line courses be taken by faculty permission only...student has to come to the instructor to explain why they need to take the class this way.
- Eric suggested requiring on-line students to be in the classroom one day a week.
- Discussion

Paul Clark made a motion that students can only take a 700 section class with advisor and instructor permission. Kevin Martin seconded. No further discussion. All in favor...motion carried.

Pre-requisites – Paul Clark

- Paul stated that we either need to adhere to pre-reqs or do away with them.
- Scott is working with UNL on creating a way to enforce them with PeopleSoft.

Advisor Permission to Enroll – Paul Clark

- We have too many students that self-advise
- Classes need to be sequenced, when they aren't it creates issues when it comes time for graduation.

Computers for Fall 2014

- When creating the fall schedule AMS is willing to change the times of the computer sections to better accommodate when students can take it.

- There are a couple sections that are always full and others that have little enrollment.
- Adjusting the times may even out the sections
- Let Paul know if you need different times.

Adjunct Pay for Course Development – Paul Clark

- AMS has developed a program to be online and relies on adjunct faculty to teach the classes.
- We need a policy to pay adjunct faculty for development of courses.
- Scott will work on it.

Ag Chemistry Course Change – Eric Reed

- Propose to make Ag Chemistry a 4 credit hour class...3 credit hour lecture and 1 credit hour lab
- Justification - the instructor feels it needs to be a 4 hour class.

Doug Smith made a motion to approve the 4 credit hour Ag Chemistry course with the appropriate number change to CHM 1004. Kevin Martin seconded. No discussion. All in favor...motion carried.

Recitation Course for BAS Program

- This is a class for the students seeking the BAS degree to meet on campus while they are taking their online classes.
- We will have 5-6 students this fall
- Class will meet 3 days a week - semester long
- Will have leadership content and proctor tests during this time
- Barb questioned the BAS prefix. Vicky will have the BAS prefix created on PS under the general education division.
- Class will be only for those students in the BAS program and will be required for all of the BAS students to make sure they are successful in the program.
- Discussion
- Will need to create at least one more course with a different number since students aren't able to repeat a course 4 times.
- Scott will discuss with Jean if the class is covered by financial aid since it isn't required for the degree.
- Doug will revise the course approval form and bring back to the council for approval.

VT Course Changes – Barb Berg

- Comparative medicine will not be taught in Curtis or Omaha
- Instead a 20 hour Laboratory Animal Certificate will be offered on the Curtis campus.
- The certificate can be stand alone or added on to something else
- 20 hour certificate consists of mostly existing classes
- There are 3 classroom classes that we need to add and a 2 hour internship

- Discussion
- The following proposed new courses are required classes in the proposed Laboratory Animal Care certificate. They will expand the division's coverage of the technician knowledge and skills in the research setting, including husbandry and surgery.
 - VTL 1122 Laboratory Animal Medicine II – 2 credit hours
 - VTL 1133 Laboratory Animal Management – 3 credit hours
 - VTL 1113 Laboratory Animal Medicine I – 3 credit hours
 - VTS 1262 Laboratory Internship – 2 credit hours

Paul Clark made a motion to approve VTL 1122, VTL 1133, VTL 1113, and VTS 1262. Doug Smith seconded. No further discussion. All in favor...motion carried.

Certificates

- The proposed certificates are moving through the process.
- They will be presented at the Board of Regents meeting March 21st and if approved will move to the coordinating commission.
- The entire process takes around 4 months
- Certificates we worked on already will be phased in
- Barb asked about documentation on the approval process of certificates, option. Scott stated that there isn't any in writing.
- The division split between APS will move forward in May
- Discussion on the status of the catalog if these won't be approved before the catalog is published
- We will need to prolong the catalog publishing until June
- Scott asked that if a course has a lab that it be included in the course description section.
- Discussion – NSR and registration...courses can be scheduled; we just can't identify new certificates or the new major.

VT & HS Certificate – Barb Berg

- Judy Bowmaster-Cole and Tee Bush have discussed either a Horticulture minor or VT/HS certificate
- Combination of caring for animals and habitat...i.e. pet store, zoo, epcot center, etc...
- 15 credit hour certificate, would include 3 new 1-2- credit hour classes on the habitat side, existing VT classes would be on the animal side
- Will run with the summer VT timeline as this would probably appeal more to VT students or someone working in that field.
- Ideal place for the animal habitat environment would be the front part of the greenhouse.

Meeting adjourned at 1:05 PM

Next meeting February 25th at 12:00 pm