

ACADEMIC COUNCIL MEETING

July 28, 2015

7:00 AM – Conference Room, Ag Hall

MEMBERS:

Eric Reed - absent	Brad Ramsdale
Doug Smith	Barb Berg
Mary Rittenhouse - absent	Scott Mickelsen
Vicky Luke (recorder)	Kevin Martin

The NCTA Academic Council Meeting was called to order at 7:00 A.M. with the above referenced in attendance.

Catalog – Scott Mickelsen

- The 2015-16 college catalog is ready for publishing.
- The deadline date for the 2016-17 catalog changes will move up to November.

International Mission Statement – Scott Mickelsen

- Scott updated the International Mission and Vision Statements from the discussion at the last meeting and handed it out to everyone to look over.
- Doug Smith made motion to approve the International Mission and Vision Statements as presented. Kevin Martin seconded. No discussion. All in favor....motion passed.

Transfer Policy - Scott

- Policy now states students may transfer in no more than 30 credit hours. HLC requires only 15.
- Discussion
- Scott will rewrite the current transfer policy for degrees and certificates and bring to next meeting for approval
- Will address general credit

HLC Substantiated Change Form for Online Programs – Scott

- Would like to offer an online degree program online which would include international students.
- Scott is in the process of completing the form for approval.

Proposed New Animal Science Courses – Doug Smith

- ASI 1201 Shooting Sports -1 credit hour to be offered starting this fall
- Students will learn safety, become familiar with different firearms, and competitive competition.

Kevin Martin made a motion to accept ASI 1201 Shooting Sports for 1 credit hour. Brad Ramsdale seconded. No discussion. All in favor....motion passed.

- ASI 2673 Beef Production Systems Online, 3 credit hours.
- The economics, breeds, selection, nutrition, breeding and management of beef cattle is the focus of this course. It will be taught via online without the lab component and credit for laboratory time.
- Course can be used for dual credit students, certificate and possibly online certificates in the beef production area.
- Discussion on lab portion

Brad Ramsdale made a motion to approve ASI 2673 Beef Production Systems Online, 3 credit hours. Kevin Martin seconded. No further discussion. All in favor....motion passed.

- The online payment agreement was presented for Dave Smith who is creating the Beef Production Systems online class.
- Discussion on the procedures
- It was suggested that there be two separate forms. One for Academic Council approval after the course is reviewed and the other for business office approval for payment.

Academic Council Meetings

- Academic Council will now meet monthly.
- Vicky will set up the future meetings

Credit Hour Limit

- Brad stated that one of accreditation statements indicates that HLC is not comfortable with number of credit hours our students are allowed to register for.
- Discussion

Doug Smith made a motion that the maximum credit hour load a student can take per semester is 18 hours with a maximum credit hour overload of 21 with permission from their advisor. Kevin Martin seconded. No discussion. All in favor.....motion passed

Veterinary Technology Changes

- Barb Berg and Judy Bowmaster have re-written the equine health degree option
- A couple of classes were deleted and replaced
- Changed the flow and how the classes were taught
- Barb will bring changes to the next meeting for approval

Graduation

- There was discussion on the Valedictorian for graduation
- Currently the Valedictorian is determined by grades at the end of the fall semester
- It is felt that in order to ensure the student with the highest CGPA receives the honor the Valedictorian should not be chosen until final grades are in at the end of the spring semester.
- Spring finals will be adjusted and there will be a dead day incorporated for grade calculation for honor students.
- Due to the change in the determination of the Valedictorian, the Valedictorian will no longer give a speech during the graduation ceremony.

The meeting was adjourned at 8:05 am