ATTENDEES
➢ Dean Larry Gossen, Associate Dean Jennifer McConville (Non-Voting Attendee), Judy Bowmaster-Cole (Faculty Senate), Joanna Hergenreder, Kevin Martin, Brad Ramsdale, Eric Reed, Barb Berg, Vicky Luke, Josi Arnold (Recorder)
Absent: Mary Rittenhouse

WELCOME AND MINUTES
➢ Dean Larry Gossen opened the meeting at 12:07 PM.
➢ Joanna moved to approve the January 10, 2020 minutes as amended. Kevin seconded. Motion carried.

COURSE REPEAT POLICY
➢ Jennifer discussed the current course repeat policy and how it compares to other college`s policies.
➢ Currently grades above a “C” cannot be replaced.
➢ Brad made a motion to keep the current course repeat policy. Vicky seconded. Motion carried.

SUBSTITUTION WAIVER FORM
➢ Jennifer discussed an option to have a substitution waiver form online.
  o Faculty would prefer to continue to use hard copies and receive copies, after the substitution form is approved.

ACADEMIC DISMISSAL POLICY
➢ Kevin discussed the current academic dismissal policy.
➢ The council voted to remain using the current policy.

MATH TEST-OUTS
➢ Eric discussed an exam NCTA students could take from Mid-Plains for math courses (Stats, College Algebra II & II). If students receive a 75% or higher they would be able to test into the course.

DIVERSTY CURRICULUM FOR 2020-2021
➢ Eric discussed the possibility of bringing a speaker to campus.
➢ Jennifer discussed that diversity content could be put online.
➢ Diversity activities could be organized through each division.
➢ Alternatives to large gatherings, need to be considered with current social distancing guidelines.

COURSE DESCRIPTION CHANGES FOR GEN. ED.
➢ Eric discussed the NE. Transfer Initiative.
➢ Eric is currently ensuring that NCTA`s student learning outcomes and course descriptions are in line with the NE. Transfer Initiative.

ANIMAL MANAGEMENT/INTRO TO ANIMAL SCIENCE LAB
➢ Jo discussed the Animal Management and Animal Science course that were combined into one course, last fall.
➢ Doug has completed all of the training needed for distance learning.
➢ Brad and Mary reviewed the course on Canvas and completed the review form.
Brad discussed the need to have the course in person, before offering it online. Jo and Doug will work together to prepare the course for dual credit next fall.

COURSE DESCRIPTION CHANGES FOR VETERINARY TECHNOLOGY
- Barb discussed the possibility of having lectures and labs become separate courses.
  - The courses would have more flexibility to be online.
- Vicky, Brad, and Dr. Gossen discussed some of the challenges that would arise if lectures and labs were separated.

POLICY – REQUIREMENT OF NON-TRADITIONAL TEST SCORES
- Kevin discussed the current policy.
- The policy will need to be clarified in the course catalog next year.

ACADEMIC COUNCIL STRUCTURE
- Jennifer discussed the current structure and previous revisions.
- Judy will meet with Faculty Senate this fall and discuss the Academic Council structure/governance. Dr. Gossen plans to attend the meeting.

UNL WILDLIFE/FISHERIES – STUDENTS ON CAMPUS FOR HAND ON TRAINING COURSE
- Dr. Gossen discussed an opportunity to offer a course through NCTA/UNL that combines fisheries, wildlife, and farm skills.

OTHER BUSINESS
- No other business presented.

The meeting was adjourned by Dean Larry Gossen at 1:49PM.