

South Dakota Department of Labor and Regulation 811 East Tenth Street, Department 41 Sioux Falls, SD 57103-1650 605-367-5300 • FAX 605-367-5308 Hearing Impaired 605-367-5300

Park Supply Specialist

Hiring Range DOQ: \$16.17 - \$17.43 per hour

Deadline for Filing: Monday, September 12, 2016

The Position

Order, receive, and maintain stock, and inventory-related supplies and materials used to maintain the facilities of the park system and items necessary for the maintenance of equipment, and other supplies utilized in the operation of the Parks and Recreation department.

Qualification Standards

Graduation from high school or GED certification with two (2) years' experience in supply and material distribution, or related area, and experience with Microsoft Office software and fleet management software products; or any combination of education, experience, and training as may be acceptable to the hiring authority.

Must possess or be able to obtain within 90 days of hire a valid Commercial Class A driver's license.

Application and Selection

Apply online at <u>www.siouxfalls.org</u> or at South Dakota Department of Labor and Regulation, 811 East Tenth Street, Department 41, Sioux Falls, SD 57103-1650. Most qualified will be invited for testing. Special accommodations for application and/or testing or job information in alternative formats available upon request.

Equal Employment Opportunity Statement The City of Sioux Falls does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, creed, ancestry, pregnancy, age, genetic information, or disability in employment or the provision of services. The City of Sioux Falls is a tobacco-free work environment.

If an ADA accommodation is needed please contact 605-367-8745 or humanrelations@siouxfalls.org.